



## RVS COLLEGE OF ENGINEERING AND TECHNOLOGY

Kumaran Kottam Campus, Kannampalayam (Po), Coimbatore – 641 402  
( Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

**NAAC Accredited and ISO 21001:2018 certified Institution,**



18-03-2022

Quality assurance can be defined as "part of *quality management* focused on providing confidence that *quality requirements* will be fulfilled." The actions taken by the institute on the discussion/resolution made in the meeting of IQAC committee members are given herewith-

Sl. No	Resolution in IQAC Meeting	Action Taken / Outcomes
1	Governing Council meeting to be organized by the Institute.	Conducted Governing Council meeting at the Institution Conference Hall, The council advised to inaugurate security lab and NAAC Accreditation.
2	Quality Check mechanism needs to be redefined.	ISO – 21001 surveillance audit was performed.
3	Academic Calendar for This academic year need to be reviewed and released.	Presented the Academic calendar in HoD's Meeting and the same was approved by the principal.

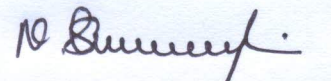
  
Principal  
RVS College of Engineering & Technology  
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4	Learning Management System – Improvement in students learning during Lockdown	Teaching learning during Lockdown , with limited online resource was made easy with new learning feature by converting paper based learning into online contents.
5	Course delivery – changes needed on online learning.	Encouraged Faculty & Students in using Google class and Zoom for teaching learning.
6	Students need industrial exposure,A scheduled Industrial visit happens once in a year for all the classes.	Organized industrial visit as scheduled.
7	NPTEL course registration & certification for faculty and students	NPTEL Certification copies were collected from the faculty members.

8	Students need industrial exposure, A scheduled Industrial visit happens once in a year for all the classes.	Organized industrial visit as scheduled.
9	Arrangements for NAAC PEER TEAM Visit	IQAC & All Criteria Heads are deputed to take charge of their respective committee.
10	Foreign University collaboration may increase the learning avenues for students and faculties of our college.	Planned to conduct a week long workshop in collaboration with UiTM – Mara & Tailors University, Malaysia.
11	All the Engineering departments of the college are encouraged to apply for Research center & New course from the Anna University.	CSE Department has renewed for this academic year, Planned to apply AI&DS Course and EEE Department is ready to apply for RC at center for Research, Anna University, Chennai

12	Events to be conducted towards Sharing Engineering knowledge towards the benefit of the society.	The RVS Research team has suggested to conduct One day workshop on E-Vehicle – Advancements & Benefits.
13	Special coaching for slow and fast learning student's class needs to be scheduled and conducted.	Evening special classes and tests were conducted.
14	Staffs are asked to publish more research work in reputed journals.	Faculties has given 17 publications.
15	Celebrations of religious, cultural programs.	Pongal , Onam , Diwali and other cultural programs were conducted through Community Service Cell.
16	Computers – Hardware up gradation is recommended.	After several reviews, All the computer systems in the Institute are upgraded to meet the student requirements.

17	More than 100 students needs to get placed from the final years.	As of March 2020 mid, 112 Offers were given by reputed companies. Due to pandemic & economic slowdown there was drop in placement percentage.
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IQAC - Coordinator

DR. N. SHANMUGA  
VADIVU.



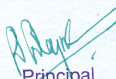
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## **INTERNAL QUALITY ASSURANCE CELL**



### **Minutes of the IQAC Meetings** **ACADEMIC YEAR (2021-22)**

  
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**Meeting No: 01**

**Date: 18.08.2021**

**MINUTES OF MEETING HELD ON 18.08.2021**

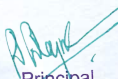
**Venue : Conference Hall (Room No. 104)**

**Agenda:**

- Academic Schedule for the Odd semester
- Internal Assessment Test and Model Exam
- AQAR Submission
- Evaluation for all the criteria of NAAC process
- Publication in Journals/Book Chapters
- NPTEL
- Faculty participation (International/National Conferences)
- Internship/In-plant training
- Signing of MoU
- Regular IQAC audit
- Organizing workshop, guest lecture, seminar, webinars for students in online mode/Offline mode
- Value added courses /Certification Courses
- Students Participation in Curricular and Extracurricular activities
- Magazine & News Letter.

**Members Present**

1. Dr. P. Rajendran, Principal
2. Dr. N. Shanmugavadivu , Professor , ECE - IQAC Coordinator
3. Dr. V. R. Sivakumar - HOD, Mech - IQAC Member

  
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4. Dr. K. Karuppasamy - HOD, CSE - IQAC Member
5. Dr. M. Jayakumari- HOD, ECE - IQAC Member
6. Dr. S. S. Sivaraju - HOD, EEE - IQAC Member
7. Prof. A. Prakash - HOD, S &H - IQAC Member
8. Dr. R. Kannan - HOD, PCE - IQAC Member
9. Ms. M. Anitha - Student, CSE - Student Member
10. Mr. S. Ajayaswanth - Student, PCE - Student Member

### Minutes of Meeting

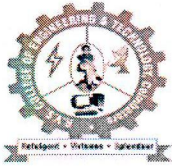
- The Academic schedule for the Odd semester were discussed in connection with the Anna University schedule of 2021-22 Odd semester. The heads of the department were informed to prepare the academic schedule and the same need to be submitted to the office of IQAC.
- The schedule for three Internal Assessment Test and one Model Exam was finalized for the Odd semester 2021-22
- In connection to the submission of AQAR 2020 the criteria heads were informed to submit the document to the IQAC. .
- The criteria heads informed to submit the documents pertaining to NAAC for the Evaluation process.
- It was decided in the meeting that faculty members were informed to publish at least one article in Annexure I & II as well as in UGC list.
- The faculty members were informed to register for at least one course for this semester and also insist the students to register for one course.
- Faculty members were informed to present paper either in National and International Conference.
- The Heads of the department were informed to send the students compulsorily to undergo In-plant training/Internship in the Odd semester.
- A separate team will be formed for auditing the department regular activities and the report need to be send to the office of IQAC.
- Each department were informed to organize at least one guest lecture/seminars/webinars and the reports of the same should be submitted to the IQAC after the program is competed.
- Each department was insisted to conduct at least one or two value added courses.
- In order to focus more on curricular activities for the improvement of students' skills, it is mandatory for the students to participate in various events organized both internally and externally.
- Each department should submit their magazine & News letter to the IQAC office for the academic year 2020-21.

*R. Suresh*  
IQAC Coordinator

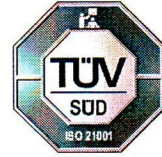
Dr. N. SHANMUGA  
VADIVU.  
IQAC Co-ordinator

*R. Shanmuga*  
Principal  
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**Attendance sheet for the IQAC meeting held on 18.08.2021**

Sl.No.	Name	Designation	Signature
1.	Dr. P. Rajendran	Principal	
2.	Dr.N. Shanmugavadivu	Professor , ECE - IQAC Coordinator	
3.	Dr.V.R.Sivakumar	HOD- Mech - IQAC Member	
4.	Dr. K.Karuppasamy	HOD- CSE - IQAC Member	
5.	Dr. <del>D.</del> Jayakumari	HOD- ECE - IQAC Member	
6.	Dr.S.S.Sivaraju	HOD- EEE - IQAC Member	
7.	Prof.A.Prakash	HOD- S &H -IQAC Member	
8.	Dr.R. Kannan	HOD- PCE - IQAC Member	
9.	Ms.M. Anitha	Student CSE - Student Member	
10.	Mr. S. Ajayaswanth	Student PCE -Student Member	



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**Meeting No: 02**

**Date: 10.11.2021**

## **MINUTES OF MEETING HELD ON 10.11.2021**

**Venue: Conference Hall**

### **Agenda:**

- Syllabus completion
- AQAR Preparation
- Audit report finding
- NAAC Visit.
- Student Feedback
- Class committee meeting
- University Web portal entry
- Placement activities.

### **Members Present**

1. Dr. P. Rajendran, Principal,
2. Dr.N. Shanmugavadivu , Professor , ECE - IQAC Coordinator
3. Dr.V.R.Sivakumar - HOD, Mech - IQAC Member
4. Dr.K.Karuppasamy- HOD, CS - IQAC Member
5. Dr. D. Jayakumari- HOD, ECE - IQAC Member
6. Dr. S. S. Sivaraju - HOD, EEE - IQAC Member
7. Prof. A. Prakash - HOD, S &H - IQAC Member
8. Dr. R. Kannan- HOD, PCE - IQAC Member
9. Dr. C. Krishnamoorthy – Exam cell coordinator
10. Ms. M. Anitha - Student, CSE - Student Member
11. Mr. S. Ajayaswanth - Student, PCE - Student Member

  
Principal

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- The syllabus coverage from each department need to be submitted to the office of IQAC.
- The NAAC visit is dated on 25.11.2021 & 26.11.2021, so all the department were informed to keep relevant banners and display model.
- A separate team was formed to audit the regular activities (Course file, Master Log book , individual log book, written course notes, activity report, Internal assessment analysis, Assignment record given to students ) taking place in the department. The same should submit to the IQAC.
- The Heads of the department were informed to provide the class committee meeting report to the office of IQAC.
- The Exam cell coordinator informed that the Anna University web portal is open for entering the Attendance and internal mark for the Period I. The class advisors were insisted to complete the entry in the web portal within prescribed date.
- The community service coordinator was informed to schedule to celebrate commemorative days. Heads of the department were insisted to allot one coordinator to work for the community service.
- The department placement coordinators were informed to monitor the final students, whether students are attending the online placement training program.

*N. Shanmuga*

**IQAC Coordinator**

**Dr. N. SHANMUGA**

VADIVU.

*A. Shanmuga*

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