

# RVS COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi |Affiliated to Anna University, Chennai

Kumarankottam Campus, Kanampalayam

Coimbatore-641402

## STUDENTS GRIEVANCE REDRESSAL CELL

### Minutes of Meeting Grievance Redressal Cell

The Grievance Committee Meeting was conducted on 27<sup>th</sup> January 2016 at 10:30 in the Principal's cabin.

The following members were present:

1. Dr. V. Gunaraj – Principal of college
2. Dr. P.Rajendran – PROFESSOR & IQAC-Director (Member)
3. Dr.P. Sivakumar –, Associate Professor & HOD-Mechanical (Member)
4. Dr. L.S.Jayashree –, Professor and Dean-CSE (Member)
5. Dr. M.Umaparvathi –, Professor and Head-ECE (Member)
6. Dr. A.Senthilkumar –, Professor (Member)

#### Student Representatives

1. Ms. A. SilvyAnumegalai- Students Representative, Department of Petro chemical Engineering
2. Mr. Jesuraja.G –Students' Representative, Department of Mechanical Engineering
3. Ms. N. Priyadarshini- Students' Representative, Department of CSE

#### Agenda 1

#### Matters arising from the meeting

#### Responses received from the Suggestions Box:-

Principal Dr. V.Gunaraj informed the committee that the College Counselor was responsible for opening the Suggestion Box on a regular basis and bringing the responses to the attention of the Principal and the Grievance Committee.

Suggestions received this time are as follows:-

S.NO	Students Grievance	Committee's Suggestion for action to be taken	REMARKS
1.	Mosquitoes as an issue in labs and Hostels	It was decided that labs and should have required pest control	
2.	Students need running track for athlete and evening jogging	The Principal informed the committee as well as Physical Director that the institution has to be provide running track	
3.	Ground Floor Water doctor filter need to be	The Principal informed the committee that the institution has to be provide new filter	

	replaced	replacement water doctor.	
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Regarding all the above suggestions received from students through Suggestion Box, Principal Dr.Gunaraj, suggested that immediate action (in a maximum of 15 days) must be taken

### **Student's Representative Responses**

Student Representative, Mr. Suresh reported that though Mosquitoes issues had considerably reduced, but can be improved further by providing net on the windows.

### **Agenda 2:- Other suggestions / Actions to improve facilities.**

It was decided by the committee to create a Maintenance Register, which shall be placed in the office. Any person on campus shall report Maintenance Issues that require attention in the Register. Similarly after solving the issue, the non-teaching staff should report on action taken with the date. Information that such a register has been created must be shared via a notice to all stake-holders

IQAC Director Dr. P Rajendran also suggested that 2 students from Second Year and 2 from First Year could be included in the committee from the next meeting so that the student representation could be part of the committee for longer time and help us to contribute more effectively.

There is no further agenda to discuss.

Status of Upcoming Meeting: 27/07/2016, Wednesday @ 10.30am.

Vote of thanks by the Member Secretary in General.

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## STUDENTS GRIEVANCE REDRESSAL CELL

### Minutes of Meeting Grievance Redressal Cell

The Grievance Committee Meeting was conducted on 27<sup>th</sup> July 2016 at 10:30 in the Principal's cabin.

The following members were present:

1. Dr. V. Gunaraj – Principal
2. Dr. P.Rajendran – Dean& IQAC-Director (Member)
3. Dr.P. Sivakumar –, Professor & HOD-Mechanical (Member)
4. Dr.S.Balachanderan –Professor &HOD-Mech (Member)
5. Dr. K.Karuppusamy–, Professor and Dean-CSE (Member)
6. Dr. M.Umaparvathi –, Professor and Head-ECE (Member)
7. Dr. S. S.Sivaraj –, Professor and Head-EEE (Member)

### Student Representatives

1. Ms. Geethapriya- Students Representative, Department of Petro chemical Engineering
2. Mr. K. Siva Sankar –Students' Representative, Department of Mechanical Engineering
3. Ms. S. Sujithra-Students' Representative, Department of ECE

Dr. V. Gunaraj (Chairman) welcomed all performance in the Student Grievance Redressal.

The Member Secretary in General read out the members and appreciated their previous minutes of meeting with the permission of the Chairman.

### Agenda 1:- Review of Previous Meeting:

In previous meeting dated 27/01/2016, Student's Grievance Redressal Committee was insisted athlete track at RVS ground. It was resolved with the help of Physical director (Dr.A.Ramesh).

### Agenda 2:-

S.N O	Students Grievance	Committee's Suggestion for action to be taken	Remarks
1.	Additional canteen near campus during break hours	It was decided that new private tea shop provided near car park area	

2.	Bus route extension to udumalpet	It was decided that chairman of the committee to suggest the transport officer to extend the bus route upto udumalpet	
3.	3 rd Floor Water doctor tap got damaged and hot water not working properly	The Principal informed the committee that the institution has to be providing new filter replacement water doctor.	

Dr.P.Rajendran, IQAC Director,(member) has been instructed to liaison with the supervisor for the issues related to water cooler/filter and Electrician to monitor the servicing of the electric items, like fans, lights etc.

There is no further agenda to discuss.

Status of Upcoming Meeting: 28/01/2017, Monday @ 10.30am.

Vote of thanks by the Member Secretary in General.